

Cumberland Plateau Water Authority

Scheduled Meeting

May 1, 2023

Meeting Location: Cumberland Medical Center, Conference Rooms A & B.

Board Members Present: Kevin Chamberlin, Jeff Freitag, Greg Hanson, Thom Hassler, Sean Stephens, Greg Tabor

Board Members Absent: Missy Sliger

Mr. Hanson calls the meeting to order with a quorum present.

Approval of April 3rd Minutes

- Mr. Tabor moves to approve, Mr. Freitag seconds. Motion passes unanimously.

Adoption of Public Records Policy

- Mr. Hanson shared the document previously with each of the board members. Sets requirements for public records available to the public upon request.
- Mr. Chamberlin moves to approve, Mr. Tabor seconds. Motion passes unanimously.

Request for Proposal for Banking Services

- Per discussion from last meeting, an RFP was decided to be drafted to solicit banking services.
- Mr. Stephens is head of the sub-committee for the RFP creation with Mr. Chamberlin and Mr. Tabor to join on said sub-committee.
- Mr. Hanson lined out the schedule for the RFP as follows:
 - o May 2 - Intent for the RFP to be sent to the banks.
 - o May 10 - Deadline for questions from banks regarding the RFP
 - o May 12 - Distribute responses to questions
 - o May 18 - Proposal deadline received from banks responding to the RFP.
 - o May 19 – June 4th – Board Sub-committee to evaluate proposals
 - o June 5 – Sub-committee review of RFPs with full board
 - o June 6 – Start work with bank to get account in place
- Mr. Hanson moves to approve the sub-committee, Mr. Hassler seconds. Motion passes unanimously.

Financials

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- The Comptroller's Office has approved the loan from the Crab Orchard Utility District.

Board Training Continuing Education

- All board members in attendance have started the continuing education training online program.

FY24 Operating Budget

- If any board member has input for Mr. Hanson regarding budget, he will start working on a budget for the board moving forward.

New Business

- Mr. Hanson was invited to attend the West Cumberland Utility District board meeting. They are considering their future in joining the CPWA. Mr. Hanson hopes to do the same with the Crab Orchard Utility District. West Cumberland inquired about our objectives. Strategic planning needs to be the boards number one objective for FY24 to find out what the utility operations are looking for out of a water authority.
- Mr. Tabor mentioned two concerns he feels the public and utility districts will have – adequate supply of water and cost.
- Mr. Hanson said TDEC has stated they will not approve anything involving growth of districts without it coming from the water authority.
- Mr. Hanson mentioned that current costs of water throughout the various districts are significantly varying.
- Strategic Planning Session kick-off discussion began with various board member comments regarding future growth and adequate supply of water for the Cumberland Plateau.

Mr. Hanson opened the floor to the public for input. None was offered.

No old business was brought forward to discuss.

Mr. Stephens makes a motion to adjourn. Mr. Chamberlin seconded. Meeting is adjourned.

Next Meeting – June 5th at 6pm to be held in the same location, Cumberland Medical Center, Conference Rooms A & B.

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Greg Hanson

Chairman

Sean Stephens

Vice-Chairman

Kevin Chamberlin

Secretary