

Cumberland Plateau Water Authority

Scheduled Meeting

September 15, 2025

Meeting Location: Cumberland Plateau Water Authority Office, 2089 E 1st St., Crossville, TN 38555

Board Members Present: Kevin Chamberlin, Brad Daugherty, Sean Stephens, Landon Headrick

Board Members Absent: Greg Hanson, Missy Sliger, Thom Hassler

Mr. Stephens calls the meeting to order with a quorum present.

- Roll Call
- Review Minutes of Previous Meetings
 - o August Meeting minutes
 - Mr. Daugherty moves to approve. Mr. Chamberlin seconds. Unanimously approved.
- Public Comment
- Manager's Report
 - o Personnel
 - Gerald Williams, distribution manager, is retiring in March and will be using time off as of September 24th.
 - o Banking
 - Mr. Chamberlin moves to approve the financials as presented. Mr. Headrick seconds. Unanimously approved.
 - o Projects
 - Miller by-pass pump station project clearing underway.
 - GPS System malfunctioning. If it cannot be fixed, this will need to be replaced. Can be purchased with previously discussed grant if approved. Estimated \$10k-\$15k expenditure if needs to be replaced.
 - o General Discussion
 - Mower needing repair – cost estimates are high enough it will likely be sold / need to be replaced.
 - A new mini-excavator for the CPWA would alleviate issues currently being experienced by using a large backhoe that causes damage to owner property, etc. during use.
 - West Cumberland Utility meeting tomorrow night. Mr. Dyer expects a vote to start the process of moving toward joining the CPWA.
 - South Cumberland Utility meeting next Tuesday night. They have already approved a resolution to begin discussion / negotiations.

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- AMP grant has been applied for – requesting the maximum for water / wastewater which are \$250,000 each.
- Bad Debt Report
- Unfinished Business
 - Telemetry / SCADA System
 - TAUD model purchasing policy sent over by Don Scholes at TAUD to Mr. Chadwell and Mr. Dyer today.
 - Mr. Dyer recommends adopting the updated TAUD purchasing policy to bring our accepted policy up to date with standards.
 - Mr. Stephens moves to approve the TAUD policy with discussed changes to include amounts for General Manager purchasing under Section 15. Mr. Chamberlin seconds. Unanimously approved.
 - Mr. Daugherty is moving to approve the resolution approving the purchase of the Telemetry / SCADA System and to approve the purchase itself. Mr. Headrick seconds. Unanimously approved.
 - Policy Update
 - Mr. Chamberlin moves to approve the discussed State of Tennessee's Annual Leave Guidelines as presented. Mr. Headrick seconded. Unanimously approved.
- New Business
 - Tank Screens Purchase
 - These screens are specific to the manufacturer of the tank and fall under a similar sole-source purchase.
 - Mr. Chamberlin moves to approve the purchase of one set of screens as presented at \$10,899.73. Mr. Daugherty seconds. Unanimously approved.
- Other Matters
 - City of Crossville September 2nd meeting.

Mr. Chamberlin makes a motion to adjourn. Mr. Headrick seconded. Meeting is adjourned.

Next Meeting – **October 20th, 2025 @ 5:00 pm** @ the Cumberland Plateau Water Authority Office, 2089 E 1st St., Crossville, TN 38555

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Greg Hanson

Chairman

Sean Stephens

Vice-Chairman

Kevin Chamberlin

Secretary