

Cumberland Plateau Water Authority

Scheduled Meeting

February 23, 2026

Meeting Location: Cumberland Plateau Water Authority Office, 2089 E 1st St., Crossville, TN 38555

Board Members Present: Greg Hanson, Kevin Chamberlin, Brad Daugherty, Thom Hassler, Missy Sliger, Sean Stephens

Board Members Absent: Landon Headrick

Mr. Hanson calls the meeting to order with a quorum present.

- Roll Call
- Review Minutes of Previous Meetings
 - o January Schedule Meeting Minutes
 - Mr. Hassler moves to approve. Mr. Stephens seconds. Unanimously approved.
- Public Comment
 - o Mr. Steve Stone discussed conservation concerns. Water levels are still between 5.2 and 5.1 feet down from winter pool levels on Otter Creek. Some sort of notice out to water users may help to inform the public about low water levels and encourage conservation.
 - Eastern Cumberland County in general is still facing a significant drought.
 - Ms. Jeanne Geib offered to discuss the topic at the Fairfield Glade neighborhood meetings.
 - Mr. Craig Clark brought up discussion regarding fire hydrant locations within private developments. Where lines are unable to support a fire hydrant but distance requires, how does a hydrant get installed? Mr. Dyer will continue to investigate this.
- Manager's Report
 - o Personnel
 - Plant Operator
 - CFO Update
 - Interviews continuing to fill both roles.
 - o Banking
 - One further payment to make regarding a SCUD outstanding debt.
 - Must wait 30-days to make final payment. Once paid, CPWA will be debt free.
 - o Bad Debt
 - o Projects
 - ETC – St. George Dr. and Spillway Ct. – Custom Home

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- Seeking a line extension
- Follow-up on Mr. Bucky Burke spoke about building a custom home that he has previously discussed with South Cumberland Utility District.
 - Mr. Dyer informed of his visit to the site and discussed that there is no gain for the CPWA to be monetarily involved in paying for this work.
 - MTAS recommends regarding water line extension that all costs should be covered by the developer.
 - The potential for future infrastructure improvements in this area has been noted. Potential timelines for this work will be determined following CPWA comprehensive water study.
- Mr. Dyer provided an update regarding last meeting when Mr. Stout spoke about a previously agreed to plan to provide a water line with South Cumberland Utility District.
 - Mr. Dyer spoke with Mr. Stout again regarding the project. Mr. Stout mentioned splitting the cost of a water line extension within his development.
 - Currently, the line only serves houses / properties in Mr. Stout's development.
 - Mr. Dyer has been unable to find a contract, written minutes, etc. recording an agreement between Mr. Stout and SCUD for the utility to cover any costs of this project.
 - After discussion, Mr. Hanson moves, absent the provision of any written agreement, the board agrees CPWA shall keep in line with the MTAS-recommended guidelines and not incur the costs of extending the water line. Mr. Daugherty seconds. Motion passes with Ms. Sliger abstaining.
- General Discussion
 - Discussed CPWA Water Line Infrastructure Alteration Fee.
 - The board discussed considerations for revenue generating large-scale developments for future water line extension policy decisions.
- Business of the Meeting
 - Board Member Resignation
 - Mr. Landon Headrick submitted a resignation letter to the board.
 - Billing Service Change
 - Mr. Dyer introduced a cost reduction opportunity to change billing services by buying out the current CPWA contract for the CPWA and

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moving to SCUD's previous billing service. The buyout is \$23,000 but over the course of the contract change, the utility will save \$38,741.89. Mr. Hanson moves to give Mr. Dyer approval moving forward with the 23-month \$23,000 buyout to change billing service providers. Mr. Stephens seconds. Unanimously approved.

- Vacation Policy

- Mr. Dyer requested some clarification on accrued time off. The board agrees that accrued time off shall not be taken away if not used. Mr. Dyer will bring a revised leave plan for CPWA at our March meeting.

- Other Matters

Mr. Chamberlin makes a motion to adjourn. Mr. Hassler seconded. Meeting is adjourned.

Next Meeting – **March 16th, 2025 @ 5:00 pm** @ the Cumberland Plateau Water Authority Office, 2089 E 1st St., Crossville, TN 38555

Greg Hanson

Chairman

Sean Stephens

Vice-Chairman

Kevin Chamberlin

Secretary